



PUBLIC TRANSPORTATION

WEEKLY SUBSCRIPTION MONTHLY OR ANNUAL SUBSCRIPTION

80%¹ reimbursement on presentation of supporting documents and a sworn declaration

When? Since July 1st 2024

Who? Employees on permanent or fixed term contracts (including apprentices and trainees)

OCCASIONAL

Reimbursement upon supporting documents & a sworn declaration under the **FMD scheme capped at €300/year¹**

When? From January 1st 2025

Who? Employees on permanent or fixed-term contracts (including apprentices)

Use of the expense report management tool KDS NEO²

For each trip

- I register on KDS on draft (or I save): date + photo of supporting document

Reimbursement

- Minimum €50 or at year end or if leaving the company: send expense claim + receipt

+ Sworn declaration

Contact us!



A question?
Need for help?
Your CFE-CGC representatives are here to inform & accompany you...

Useful Docs

Download your essential documents (KDS processes, sworn declaration, etc.)



1 - Several modes of public transport (train, tram, metro, bus, bike) can be used side by side for the same home-work journey.
2 - Except ATR and Surveycopter on own tool.



CYCLE

CYCLIST WITH A BIKE

Reimbursement based on supporting documents and a sworn declaration in the frame of the **FMD capped at €300/year¹**

170 RT* (340 journeys) → €300 130 RT (260 journeys) → €200€
80 RT (160 journeys) → €100 50 RT (100 journeys) → €50

When? Since January 1st 2025

* RT = Round Trip

Who? Employees on permanent or fixed term contracts (including apprentices)

Use of the expense report management tool KDS NEO²

Each time I make a trip

- I register my trip and its date in the sworn document that I upload.

Reimbursement once a year, if one of the point is reached

- At year end or if leaving the company: send expense claim + receipt (receipt will be a sworn document)

CYCLIST EQUIPPED WITH LLD BIKE (Leasing Long Duration)

Choice of bike according to budget (max. €2,500)
+ equipment + maintenance & insurance

36-month lease with signed contract
80 RT/year with the bike from the LLD (supporting document)

Co-financing of equipment :

70% AIRBUS 30% EMPLOYEE

When? From September 1st 2025

Who? Employees on permanent contracts (after probation period)



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COVOITURAGE

DRIVER OR PASSENGER

Reimbursement based on supporting documents and a sworn declaration in the frame of the **FMD capped at €300/year¹**

170 RT* (340 journeys) → €300 130 RT (260 journeys) → €200€
80 RT (160 journeys) → €100 50 RT (100 journeys) → €50

When? Since January 1st 2025

* RT = Round Trip

Who? Employees on permanent or fixed term contracts (including apprentices)

Use of the expense report management tool KDS NEO²

Each time I make a trip

- My trip is registered in the covoiturage partner system.

Reimbursement once a year, if one of the point is reached

- At year end or if leaving the company: send expense claim + supporting document from the partner for each date

+ Sworn declaration

MIX OF TRANSPORT MEANS



Means of transport may be mixed up to the maximum cap of €300 per calendar year. Each measure

will have its payment ceilings applied separately.

The following are excluded from these schemes:

any employee who has a company car, a car allowance or already benefiting from Airbus public transport.

